**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**August 13, 2024**

1. **Call to Order and Determination of Quorum** at 6:06 pm.

**1.1 Roll Call**: Ed Amador, Norm Hyer, Ross Lee, BC Gary Thompson, John Varni, Chief Evans and Stacy Cardoso.

**2. Reading and Approval of the Minutes of the Last Meeting**

July 2024 Minutes read by Director Cardoso. Motion to approve made by Director Varni and seconded by Director Hyer. All in favor, motion carried.

**3. Public Comment (Open Forum)**

None

**4. Monthly/Standing Activity Reports**

 4.1 Westport Firefighters Association Report

 Two top goals – Association purchased 4 Fire Shelters and 4 Web-Gear for Strike-Teams.

 Finishing roofing over the containers and cement.

 October 5 - Sausage Drive Thru Fundraiser

 December 14 – Westport Fire Christmas Party

 Crab Feed – January 11, 2025

 Roster – sitting at 40

 4.2 Chief’s Report

 Roster – sitting at 40

 We were in great need of fire house. Chief Evans was able to acquire 3,750’ of

 Donated hose at approximately $20,000 in value.

 Chief Evans was also able to get extrication equipment donated.

 OTS Grant awarded at $55,000 for a set of extrication equipment.

 Stanislaus County will be implementing a new incident recording system. City of

 Modesto implementing and paying for it.

 County Chiefs still want the Air Trailer to give to the Cert team. Chief told them they can

 have it if they install the system at Westport.

 Water Tender Mitigation – Too late to do it this year. Woodland, Salida and Oakland

 have implemented the Mitigation.

 Two top goals

1. Facility – Replace the sliding doors with set doors. Chief to get quotes on doors.
2. Exhaust System – Administration will prioritize this by looking for a grant this fiscal year.

 4.3 Financial Report

 **June 2024**

 General $321,769.02

 Capital Reserve $ 2,620.26

 Development Fund $ 4,149.74

 Oak Valley CD $200,000.00 (From Capital Reserve)

 TOTAL FUNDS $528,539.02

Oak-Valley CD Matured on August 8, 2024. Current value approximately $210,600.00. Reinvest or cash out? Motion was made by Director John Varni to reinvest the entire amount for no more than 1 year. Seconded by Director Ross lee. All in favor, motion carries.

* 1. 2023-2024End Revenue/Expenses

**5. OLD BUSINESS**

 5.1 WATER TENDER MITIGATION PROJECT – Chief to see if another District would

 like to go in on the study with us to share the cost. Table to next month

* 1. AIR BOARD – Contract due to us by this Friday
	2. OTS GRANT – Procurement Policy and Purchase Order.
	3. Insulation Bid – What happened with that?

**6. NEW BUSINESS**

* 1. WEB PAGE CHANGES TO ADDRESS ADA
	2. Purchase Adobe – motion by Cardoso, Varni
	3. 2023-2024 FINANCIAL TRANSACTION REPORT
	4. Approve Johnson & Matos – motion – Varni/Hyer

**7. CORRESPONDENCE AND COMMUNICATIONS**

7.1 FAIRA - $49,342

7.2 AMR – Check for $817.00 for June 2024

7.3 City of Modesto – Check for $4,425.00 for 2023-2024

 **8. Approval and Payment of the monthly bills**

 Monthly Bills are $65,671.60

A motion was made by Director Varni to pay monthly bills and seconded by Director Hyer. All in favor, motion carried.

**9. Executive Session**

None

**10. Meeting Adjourned**

 7:18 PM.

Prepared by Angela Nunes

Board Approved 9-10-20240