**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**February 13, 2024**

1. **Meeting Called to Order** at 6:00 pm.

Those in Attendance: Ed Amador, John Varni, Norm Hyer, BC Gary Thompson, Chief Shanon Evans and Stacy Cardoso. Absent: Ross Lee

**2. Reading and Approval of the Minutes**

1. January 2024 Minutes read by Stacy Cardoso. Motion to approve made by John Varni and seconded by Stacy Cardoso. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Firefighter’s Association’s Report**

Electrical and doors were installed in the new kitchen container. Old kitchen is on stand-by for the breakfast. Crab Feed made approximately $18,600.

**5. Reconcile Monthly Statement**

**January 2023**

General $308,332.32

Capital Reserve $ 2,583.26

Development Fund $ 1,697.74

Oak Valley CD $200,000.00 (From Capital Reserve)

 TOTAL FUNDS $512,613.32

**6. Developmental Impact Fee Statement**

None

**7. Old Business**

1. New Engine – Engine coming next week.
2. Budget Year-To-Date – Passed out to Directors.

**8. New Business**

1. Hose Tower Leak – Need to get the flashing on the roof fixed. Would like to get some bids. John Varni will get a roofer to get an estimate to repair leak and damage.
2. Care of Old Equipment – Tables were seen sitting out in the rain.
3. Political Reform Act and Form 700 – Handed out to Directors. Due next meeting.
4. Pest Control Bid – Angela to contact Choice Pest Control
5. Bay Insulation – Bid request out to Barios Construction
6. Reimburse the Association $3,670 for container doors. Motion made by Stacy Cardoso

 and seconded by Norm Hyer. All in favor, motion carried.

**9. Chief’s Report**

Department needs to reimburse Association for the installation of the Container to Bay doors.

**10. Correspondence**

1. Check from AMR for $350.00 for December 2023.

**11. Approval and Payment of the monthly bills**

1. Monthly Bills are $18,920.49

A motion was made by Norm Hyer to pay monthly bills and seconded by John Varni. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned**

7:05 PM.

Board approved 3-12-2024

Prepared by Angela Nunes