**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**February 11, 2025**

1. **Call to Order and Determination of Quorum** at 6:05 pm.
	1. **Roll Call**: John Varni, Chief Thompson, Ross Lee, Joe Nunes and Stacy Cardoso. Absent: Ed Amador and Chief Evans
2. **Reading and Approval of the Minutes of the Last Meeting**

**2.1** January 2025 Minutes read by Director Cardoso. Motion to approve made by Director Lee and seconded by Director Nunes. All in favor, motion carried.

**2.2** February 4, 2025 Minutes read by Director Cardoso. Motion to approve made by Director Lee and seconded by Director Nunes. All in favor, motion carried.

**3. Public Comment (Open Forum)**

None

**4. Firefighters Association Report**

 **4.1** It was reported that the Crab Feed’s profit to date is $19,022.80

 **4.2** Association is preparing for the Pancake Breakfast on the 23rd. They were worried about

 finding the eggs but have already purchased them all at Costco.

**5. Financial Reports**

 **5.1** Financial Report

 **January 2025**

 General $265,072.76

 Capital Reserve $104,306.10

 Development Fund $ 10,709.77

 Oak Valley CD $110,000.00

 TOTAL FUNDS $490,088.63

 \*\*Expecting reimbursement from CA Office of Traffic Safety in the amount of $51,993.84

 within the next 30 days. This is for the equipment purchased and paid for through the

 2024 OTS Grant for extrication equipment. The money will be returned to the General

 Fund.

**6. Developmental Impact Fee Statement Report**

 **6.1** BLDG2024-1885 Michelena $1,010.50

 **6.2** BLD2025-0107 Gomez $ 270.72

 **6.3**  BLD2024-2363 Gomez $ 614.25

**7. Old Business**

 **7.1** Station Bay Door Replacements – See estimates. A motion was made by Director Lee

 table vote until March so that Director Varni can get an updated bid from Joe Bairos

 Construction to include a total of 3 doors and include they will be “air-tight” on the bid.

 Motion seconded by Director Cardoso. All in favor, motion passed.

 **7.2** Year-To-Date Budget Totals - Attachment

 **7.3** AFG 2023 Grant Funding – Memo from FEMA regarding funding freeze and Court

 Restraining Order.

 **7.4** Water Softener was rerouted and needed maintenance/repairs were made.

**8. New Business**

 **8.1** 2024 Statements of Economic Interest Forms – Due April 1, 2025.

**9. Chief’s Report**

 **9.1** A request was made by BC Thompson to purchase a plaque honoring past director Hyer

 for his service on the Board of Directors.

 **9.2** Director Varni reported that he had spoken with Supervisor Withrow regarding his

 concerns about the County’s CAD system and the Sheriff wanting to administer it with Ceres

 PD. Chief Evans is working on obtaining talking points from the current CAD Chief to help

 directors discuss it with our supervisors.

**10. Correspondence and Communications**

 **10.1** Bereavement Cards

 **10.2** FRMS – Solicitation for Board Members

**11. Approval and Payment of Monthly Bills**

 1/28/2025 $9,873.42

 2/11/2025 $21,450.79

 Motion to approve the payment of the monthly bills made by Director Lee and seconded by Director

 Nunes. All in favor, motion carried.

**12. Closed Executive Session (if necessary)**

None

**13. Meeting Adjourned**

 6:58 PM

Submitted by Angela Nunes

Administrative Assistant