**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**April 11, 2023**

1. **Meeting Called to Order** at 6:00 PM.

Those in Attendance: Ed Amador, Stacy Cardoso, Norm Hyer, John Varni and Ross Lee.

Absent: Chief Chad Hackett

**2. Reading and Approval of the Minutes**

1. March 2023 Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by Norm Hyer. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Fireman’s Association’s Report**

Association President Konner Dillion reported:

State of CA, Secretary of State approved our Non-Profit Status.

June another fundraiser being planned for the end of the month.

Checking $15,000 (Approx.)

Memorial Fund $21,139.93

Extrication equipment – presentation in the future

CA Attorney Journal, Registry of Charitable Trusts and IRS Non-Profit

**5. Reconcile Monthly Statement**

**March 31, 2023**

General $309,017.97

Capital Reserve $101,672.72

Development Fund $ 24,419.42

 TOTAL FUNDS $435,110.11

**6. Developmental Impact Fee Statement**

Gutierrez Jose A & Maria $475.19 R-3 Mobile Home

Rodriguez Noe $256.00 U Ag Storage

**7. Old Business**

Bunks – Captain Myers switched the door locks so the female firefighters have privacy. San Jose FD does not separate the genders. They all sleep in the same room. Virgil will be painting the rooms.

Re-key – all locks need to be re-keyed so we will just be leaving them as is at this time.

Truck 49 – transmission – Mello’s found transmission cooler leaking and replaced the fly wheel. Just waiting on a part to complete the job.

Truck 249 – Light Issues was from a short in the dash.

Rescue – pump is froze up.

Schools well has sand in it and firefighters flushed it out of the truck.

**8. New Business**

Move money to a high interest rate CD. Ed feels it more than viable to move money to a CD. John Varni to contact Oak Valley Bank. Ross Lee made a motion to transfer max of $200,000 with a FDIC insured bank from the General Fund to a CD for not more than a period of 12 months. Stacy Cardoso seconded the motion.

Norm Hyer made the motion to provide Angela Nunes an additional $300.00 month that the Asst. Chief was getting with title to be determined at a later date once a Job Description is made. Seconded by Stacy Cardoso. All in favor, motion carried.

John made the motion to move the monthly meetings to 6 pm. Ross Lee seconded the motion. All in favor, Motion passed.

Cal Fire Grant – Due May 4th

**9. Chief’s Report**

None

**10. Correspondence**

1. Check from AMR for $143.00 - March 2023
2. Ethics Training

**11. Approval and Payment of the monthly bills**

1. Monthly Bills are $67,568.22

A motion was made by Norm Hyer to pay monthly bills. The motion was seconded by Ross Lee. All in favor, motion carried.

**12. Executive Session**

Board had closed session regarding staffing.

**13. Meeting Adjourned**

8:14 PM.

Prepared by Angela Nunes

Board Approved 5-9-2023