**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**January 11, 2022**

1. **Meeting Called to Order** at 7:03 PM.

Those in Attendance: Stacy Cardoso, Ed Amador, Ross Lee, Chad Hackett and Norm Hyer. Absent: John Varni

**2. Reading and Approval of the Minutes**

December Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by Stacy Cardoso. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Fireman’s Association’s Report**

The Association wants to paint the interior building. Cost would be approximately $340.00 and they would like that cost covered.

**5. Reconcile Monthly Statement**

**December 2021**

General Fund $316,287.55

Capital Reserve $446,495.94

Development Fund $ 24,020.27

TOTAL $786,803.76

**6. Developmental Impact Fee Statement**

$1,650.00 - Helena Chemical

**7. Old Business**

Quote to replace the 3 windows on the back of the building. Have received a few quotes, still waiting on one more. Chad is hopeful to get done by the breakfast.

Back parking lot drainage issue. Norm talked to Rick Boreli from Sun Valley Pump and he said they would be starting this week.

We have received our Final Approved Audit. It will be posted on our website.

Hy Tech – Chad Hackett, Gary Thompson and Ed Amador are going to go and meet with them.

**8. New Business**

We are at the point where we need to start replacing our extradition equipment and we have two sets. Chad Hackett to get a quote.

**9. Chief’s Report**

Jason Teixeira and Zac Copland have been promoted to Captain. Now we have 5 Captains.

Chad submitted all the paperwork for that.

3 of Shannon Evans boys are starting the volunteer process.

Shannon Evans has also expressed he would like to help out here.

368 total calls for 2021. Graph attached.

Our insurance company called and requesting masks be worn indoors per CDC guidelines. Ed Amador made the motion to follow CDC Guidelines until February 15, 2022. Stacy Cardoso seconded. All in favor, motion carried. Chad Hackett will post the guidelines and train the staff.

We will reevaluate having the pancake breakfast at the next meeting.

Lost 3 good, long term fire fighters.

**10. Correspondence**

-$441.00 from AMR for September.

**11. Approval and Payment of the monthly bills**

Monthly Bills are $45,014.38

A motion was made by Norm Hyer to pay monthly bills and seconded by Ross Lee. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned** at 8:05 PM.

Prepared by Angela Nunes