**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**March 12, 2024**

1. **Meeting Called to Order** at 6:05 pm.

Those in Attendance: Ed Amador, John Varni, Norm Hyer, BC Gary Thompson, Ross Lee, Chief Evans (Phone) and Stacy Cardoso.

**2. Reading and Approval of the Minutes**

1. February 2024 Minutes read by Angela Nunes. Motion to approve made by John Varni and seconded by Ross Lee. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Firefighter’s Association’s Report**

None

**5. Reconcile Monthly Statement**

**February 2024**

General $295,184.99

Capital Reserve $ 2,590.38

Development Fund $ 1,701.23

Oak Valley CD $200,000.00 (From Capital Reserve)

TOTAL FUNDS $499,476.60

**6. Developmental Impact Fee Statement**

None

**7. Old Business**

1. Hose Tower leak has been repaired. Waiting to see if it still leaks.
2. Political Reform Act – Form 700’s due
3. Audit – Completed
4. Done – several trainings completed with some of the MFD crews because they have a similar engine. Need hose for the new engine. We will look at a grant for that. Ceres will donate their used hose as they get new hose.
5. No changes to our Sphere of Influence.
6. AFG Grant
7. OTS Grant

**8. New Business**

1. Property values are dropping. It’s something we need to keep an eye on.
2. Air cards (SIM) for apparatus computers and 2 phones. T-Mobile will comp the equipment. The cost is $30 per item.

**9. Chief’s Report**

1. Water Tender fee – Instead of putting a water tank on property, Fire district charges a flat fee of $1600. You can spend it on new apparatus with 1000 gallons**. Ross/Stacy Motion Carries.**
2. **Flag Box $300 John/Stacy**
3. Ceres will be sending their Explorers that age out of their program.
4. RFA – New station alerting system in with updated radio system. Not sure where we are on the list to install. Chief will keep us updated.
5. Started talks with OES and the State Park that will open. Chief trying to get an engine from them. Type-6.
6. Association - pushing to finish the Kitchen.
7. Looking for a grant for exhaust system.

**10. Correspondence**

1. Check from AMR for $402.00 for January 2024.

**11. Approval and Payment of the monthly bills**

1. Monthly Bills are $51,685.12

A motion was made by John Varni to pay monthly bills and seconded by Norm Hyer. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned**

6:53 PM.

Prepared by Angela Nunes

Board Approved 3/12/2024