**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**April 12, 2022**

1. **Meeting Called to Order** at 7:11 PM.

Those in Attendance: Stacy Cardoso, Ed Amador, John Varni, Ross Lee and Norm Hyer.

Absent: Chad Hackett

**2. Reading and Approval of the Minutes**

1. March Minutes read by Stacy Cardoso. Motion to approve made by Norm Hyer and seconded by John Varni. All in favor, motion carried.
2. March 12, 2022 Special Meeting Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by John Varni. All in favor, motion carried.
3. April 3, 2022 Special Meeting Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by Norm Hyer. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Fireman’s Association’s Report**

None

**5. Reconcile Monthly Statement**

**March 2022**

General Fund $232,458.67

Capital Reserve $100,170.66

Developmental Fund $ 12,874.18

TOTAL $345,503.51

Accounts Reconcile

**6. Developmental Impact Fee Statement**

1. Brinkman, Louain TR Mobile Home $767.04 PD

**7. Old Business**

1. Back Windows – See Bid from A-1 for $427.70 to repair broken window and $4,141.54 to repair all 3 windows with double pane.

Norm Hyer to get a bid from Paul’s Glass in Turlock

1. Sun Valley – Job was fixed on April 12th and Norm Hyer is still not satisfied that the engine can drive over it safely.
2. FASIS – Audit Adjustment. Adjustment was same as years prior.
3. New Accounts – Our new checks were approved by JP Morgan. We are good to go starting with the new checks May 1, 2022.
4. Financing – Ross Lee ran amortization schedule for the First Government Lease, Inc. contract and actual rate was 5.5. He was able to determine the lease was an “Add-On” Interest loan.

Ed Amador got information from Leasing 2, Inc., their interest rate is 3.84% and is a savings compared to First Government Lease, Inc. Ross Lee made a motion to Rescind the resolution with First Government made on April 3, 2022. Norm Hyer seconded the motion. All in favor, motion carried.

Norm Hyer made a motion to approve the Resolution on a lease with Leasing 2, Inc. for the acquisition of the Hi-Tech Spartan Gladiator type 1 Pumper fire engine. The Lease will run for 7-years with interest bearing at 3.84%. The total cost of the lease is $292,454.31. Yearly payment would be $48,439.59 beginning April 20, 2023 and ending April 20, 2029. John Varni seconded the motion. All in favor, motion passed.

**New Business**

1. Staffing – Ed Amador reports that Chief Hackett expects to be more involved in the next few months. He’d like to bring on 2 additional staff to help with Chief duties and he’d be Administrative Chief.
2. Bryan Cummings check will be given to Chad. Chad will need to meet with Bryan and together determine if he earned that money while he was sleeping on duty with communications off.
3. Ventilation, Heat and air in sleeping quarters. Revisit in May.
4. California Form 700 - Statement of economic Interests-to be completed by all Directors.

**9. Chief’s Report**

None

**10. Correspondence**

1. $156.00 AMR/March 2022
2. Census for Government Entities request to participate in their survey. Board declined to participate.

**11. Approval and Payment of the monthly bills**

Monthly Bills are $20,638.37

A motion was made by John Varni to pay monthly bills and seconded by Norm Hyer. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned** at 8:43PM.

Prepared by Angela Nunes