**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**December 13, 2022**

1. **Meeting Called to Order** at 7:06 PM.

Those in Attendance: Stacy Cardoso, Ed Amador, Norm Hyer, John Varni, Ross Lee and Chief Chad Hackett.

**2. Reading and Approval of the Minutes**

1. November 2022 Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by John Varni. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Fireman’s Association’s Report**

1. Association is current with the CA Attorney General.

**5. Reconcile Monthly Statement**

General $212,714.02

Capital Reserve $101,336.74

Development Fund $ 27,221.11

 TOTAL FUNDS $341,271.87

**6. Developmental Impact Fee Statement**

1. -Purwal Hajeet S Et Al BLD2022-1545 U R-3 Patio Cover $282.00

**7. Old Business**

1. Chassis has arrived at Hi-Tech. Chief Hackett to sit down next week for design meeting.
2. Front Parking Lot – Norm has left messages for Sun Valley and has not heard from them. Ed says the hole has gotten bigger.

**8. New Business**

None

**9. Chief’s Report**

None

**10. Correspondence**

1. IRS - notice correcting information on their prior correspondence.
2. Christmas Card from Mountain House.
3. Census – 3rd request for voluntary information.
4. CA State Controller – Financial Transactions Report Due 1-31-23

**11. Approval and Payment of the monthly bills**

1. Monthly Bills are $16,891.74

A motion was made by Norm Hyer to pay monthly bills and seconded by John Varni. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned**

 7:33 PM.

Prepared by Angela Nunes

Board Approved 1/10/23