**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**January 9, 2024**

1. **Meeting Called to Order** at 6:02 pm.

Those in Attendance: Ed Amador, Ross Lee, John Varni, BC Gary Thompson, Chief Shanon Evans and Stacy Cardoso. Absent: Norm Hyer

**2. Reading and Approval of the Minutes**

1. December 2023 Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by John Varni. All in favor, motion carried.

**3. Those wishing to address the Board**

None

**4. Fireman’s Association’s Report**

1. Reminder that the Crab Feed is on Friday. Job responsibilities are being assigned. Shopping being done. Raffle baskets are being delivered and donated.
2. 6 new Blackstone Grills were purchased for the Association.
3. Received a quote for the kitchen container doors to the bay by Barton Doors.

**5. Reconcile Monthly Statement**

**December 2023**

General $320,792.47

Capital Reserve $ 2,579.84

Development Fund $ 859.53

Oak Valley $200,000.00

TOTAL FUNDS $524,231.84

**6. Developmental Impact Fee Statement**

11/14/23 #2023-2487 Hernandez, Jeremiah G $130.19

12/21/23 #2023-2523 Trinkler Wendel & Heidi $837.07

**7. Old Business**

1. New Engine – BC, Stacy, Angela, Ed have gone out. Engine just needs some reflective trim. Money will be wired from Leasing 2 when it is ready for delivery.
2. Fire House Sub Grant – Not Awarded. We will apply again. This grant opens every 3 months.
3. Engine Bay Exhaust System – Need to find a grant or funding.

**8. New Business**

1. Audit Draft – motion to approve the FY 2021-2022 & 2022-2023 Audit Draft prepared by Johnson & Matos CPAs, Inc. made by John Varni and seconded by Ross Lee. All in favor, motion passed.
2. AB-2188 and Occu-Med Pre-Placement Drug Screenings. Board will leave it up to Chief Evans to decide on whether we elect to continue screening this change.
3. $250 Grant received from National Philanthropic Trust-Pfefferle Family Charitable Trust.
4. Jackets will be ordered for Board and Administrative Assistant.
5. Air Board – we are at a stand still due to Lien still showing on E-249. Administrative Assistant still working on finding the lender, GE Public Finance, to release the lien. We did get the Lien Release for R-49 and have received the Clear Title.
6. City of Modesto contract increase – Chief Evans will be meeting with City of Modesto to discuss increasing our current contract amount of $1,500 a year.

**9. Chief’s Report**

1. Chief Evans reports that he has booked another 8.5 days of Stanislaus County Sheriff training for $8,000+. He has also offered it to other agencies.
2. Training with Modesto Crews at #17 on Service Rd is coming up.

**10. Correspondence**

1. Check from AMR for $65.00 for November 2023.
2. StanCO Clerk-Recorder – Measure Consolidation & Candidate Filing Deadlines
3. Athens – Workers Comp Report postings

**11. Approval and Payment of the monthly bills**

1. Monthly Bills are $16,967.02

A motion was made by Ross Lee to pay monthly bills. The motion was seconded by John Varni. All in favor, motion carried.

**12. Executive Session**

None

**13. Meeting Adjourned**

7:07 PM.

Prepared by Angela Nunes