**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**October 12, 2021**

1. **Meeting Called to Order** at 6:58 PM.

Those in Attendance: Ross Lee, Stacy Cardoso, Ed Amador, Norm Hyer and Chad Hackett.

Absent: John Varni

**2. Reading and Approval of the Minutes**

September Minutes read by Stacy Cardoso. Motion to approve made by Ross Lee and seconded by Norm Hyer. All in favor, motion passed.

**3. Those wishing to address the Board**

 None

**4. Fireman’s Association’s Report**

 Drive-Thru Dinner Fundraiser went well. They sold out and estimate profit at approximately $4,800.00. The Annual Christmas Party is scheduled for December 18th. The Association is hoping to have the Annual Crab Feed but are still waiting to see what happens with COVID.

**5. Reconcile Monthly Statement**

**September 2021**

General Fund $311,652.55

Capital Reserve $345,229.09

Development Fund $ 23,349.31

 TOTAL $680,230.95

**6. Developmental Impact Fee Statement**

$96.00

**7. Old Business**

 - Fund Transfer Letter signed

* Received a 2nd Bid for Back Parking Drainage issue with Sun Valley - $9,100.00. Ross Lee made a motion to accept this bid. Seconded by Stacy Cardoso. All in favor, motion passed.

**8. New Business**

* Gary Thompson made a request to have his gas reimbursed because he runs a lot of business for the Fire House. Ed Amador made a motion to provide a gas card for Gary to get gas with Hunt. Seconded by Ross Lee. All in favor, motion passed.
* Ed Tobler shared with Ed Amador concerns regarding a call he witnessed recently. He was concerned that the responding fire fighters were not equipped appropriately. Ed Amador and Chad discussed having a Type 6 Fire Engine with a water tank because many of the Firefighters are not certified to drive a Type 1 Fire truck.
* Angela Nunes requested a new desktop that would be solely for QuickBooks. A motion was made by Ross Lee to purchase a new desktop computer for QuickBooks and seconded by Stacy Cardoso. All in favor, motion passed.
* Report received from Danielle D. - $39,290.96 Special Assessment and $143,361.64 Measure J.

**9. Chief’s Report**

County Board Supervisors awarded us funds from prop 172 in the amount of $2,934.00. We will receive these funds yearly.

Annual Notice for SR 911 regarding the charges. The County of Supervisors have traditionally paid our dispatch charges and will continue to do so.

Quote to replace the 3 windows on the back of the building. Chad will present the bids next month.

Water Tender Door was damaged by the wind. It may need to be fixed.

Westport 4-H will be having their annual breakfast on November 21, 2021 at our building.

**10. Correspondence**

$169.00 from AMR for June

**11. Approval and Payment of the monthly bills**

Monthly Bills are $20,892.60

A motion was made by Stacy Cardoso to pay monthly bills and seconded by Norm Hyer. All in favor, motion passed.

**12. Executive Session**

 None

**13. Meeting Adjourned** at 7:59 PM.

Prepared by Angela Nunes

Board Approved 11-9-2021