**Westport Fire Protection District**

**Board of Director Meeting Minutes**

**November 9, 2021**

1. **Meeting Called to Order** at 7:10 PM.

Those in Attendance: Stacy Cardoso, Ed Amador & John Varni. Absent: Ross Lee, Norm Hyer and Chad Hackett.

**2. Reading and Approval of the Minutes**

October Minutes read by Ed Amador. Motion to approve made by John and seconded by Stacy Cardoso. All in favor, motion passed.

**3. Those wishing to address the Board**

 None

**4. Fireman’s Association’s Report**

**None**

**5. Reconcile Monthly Statement**

**October 2021**

General Fund $192,246.60

Capital Reserve $446,495.94

Development Fund $ 23,725.07

 TOTAL $662,467.61

**6. Developmental Impact Fee Statement**

$14,400.00 – Trinkler Wendel K Jr ET AL

$192.00 – Pimentel Anthony & Jennifer

**7. Old Business**

Quote to replace the 3 windows on the back of the building. Tabled until next month.

Gary Thompson informed Ed Amador that Pierce is having a 5% increase this year.

**8. New Business**

John Varni made a motion to approve the 2021 Systems Understanding with corrections for our current audit and Stacy Cardoso seconded. All in favor, motion passed.

Stacy Cardoso made a motion that to clarify In lieu of transferring $125,000 from General Fund to Capital Reserve, that we opted to only transfer $100,000. The Difference in the $25,000 covers the purchase of the new truck instead of then transferring $25,000 from Capital Reserve to General Fund. John Varni seconded the motion. All in favor, motion passed.

**9. Chief’s Report**

None

**10. Correspondence**

-$660.00 from AMR for July.

-$2,934.00 From StanCO for Prop 172 allocation

-CA State Controller letter regarding Special Districts’ Financial Transactions Report due

 January 31, 2022.

**11. Approval and Payment of the monthly bills**

Monthly Bills are $17,028.33

A motion was made by John Varni to pay monthly bills and seconded by Stacy Cardoso. All in favor, motion passed.

**12. Executive Session**

 None

**13. Meeting Adjourned** at 8:03 PM.

Prepared by Angela Nunes

Board Approved 12/14/2021